

# TeachFirst

**Job Title:** Associate Tutor at SI: DT, Business Studies, English, Geography, History, MF, Early Years, RE, Science and Computer Science

**Location:** Any local area

**Contract End Date:** 24 July 2019

## About Teach First

The link between low income and low academic attainment is greater in the UK than almost any other developed nation. Children eligible for free school meals are less likely to get good GCSEs and go on to higher education. This makes it more likely they will struggle throughout their lives, widening social inequality. It's a cycle that we're determined to break.

We train people with leadership potential to be inspirational teachers in schools in low-income communities across the country. These leaders go on to work in schools and other sectors of society towards our vision: a future where no child's educational success is limited by their socio-economic background. For more information on the work we do and which regions we operate in, please visit [www.teachfirst.org.uk](http://www.teachfirst.org.uk).

## What is the Leadership Development Programme?

The two-year Teach First Leadership Development Programme begins with a five-week residential Summer Institute in which participants begin their training and development as teachers. This training forms a foundation for the rest of the in-school and university-based training, and supports them in developing and enhancing their skills to be ready to teach in September. The Associate Tutor team will work with participants during week 5 of the Institute, when all the regions meet in Leeds.

Throughout their two years in school, participants receive a range of training including school-led training and mentoring, support from Teach First colleagues and university partners who enable participants to obtain QTS at the end of year one and a PGDE by the end of year two. Over the course of the programme, our teachers are challenged and supported by Teach First and our partners to ensure they have maximum impact on pupils through continued leadership development. You can find out more about this programme [here](#).

## The Associate Tutor Role

Associate Tutors will help the next cohort of teachers feel confident and prepared for entering the classroom in September. You will be highly motivated and prepared to collaborate with peers and Teach First colleagues to facilitate core SI curriculum and provide tailored 1-1 and small group support to the incoming cohort of participants. The role will enable you to enhance your adult facilitation and leadership skills outside the classroom, and expand your professional practice through work with peers, gaining some useful tools and knowledge to take back to school.

Associate Tutor support is highly valued by participants and it is important that those in the roles can encourage participant development through both the sharing of good practice and by supporting participants to understand how they can apply the theories and practice experienced through Summer Institute to their own classroom.

Teach First is looking to recruit a large team of Secondary Associate Tutors (please refer to the list above for required subjects). Each AT will work within their curriculum team and be led by a Lead Associate Tutor.

## Responsibilities

- Collaborate with Lead Associate Tutor and Teach First Curriculum Design team to plan and deliver core SI curriculum sessions at the Summer Institute in Leeds, which builds on from the regional SI curriculum.
- Be fully organised and prepared for the Summer Institute, including communicating with the Associate Tutor team and Teach First colleagues in preparation; submitting all required materials by the agreed deadlines and responding to any feedback in a timely manner.
- Work closely with the Central Lead Associate Tutor as appropriate to plan and deliver additional development opportunities outside of curriculum sessions. This may include some contact with participants ahead of week 5.

# TeachFirst

- Help participants prepare for their school placement by providing professional support and challenge from the perspective of a colleague who has very recent knowledge of the context. This support and challenge should be consistent with the engagement by other professionals at the Summer Institute.
- Feedback any issues regarding logistics during Summer Institute to the Teach First Programme Manager (Summer Institute) in a professional and timely manner.
- Feedback any pastoral issues regarding participants during Summer Institute to the Lead AT for your curriculum area in a professional and timely manner.
- Be flexible and willing to support with other responsibilities, such as covering for other ATs when required, and supporting logistics

## Example Associate Tutor timetable for week 5 of Summer Institute:

Day	Session
Monday	Delivery of session content/ AT designed workshop
Tuesday	Delivery of AT designed subject specific workshops/1-1 support sessions
Wednesday	Delivery of session content

## Key Requirements

We seek candidates who:

- Have achieved QTS in their curriculum area
- Have had a demonstrable impact on pupils in the classroom
- Have experience of supporting pupils with SEND and EAL
- Are strong team players
- Can articulate what high expectations look like in the classroom, as well as communicate Teach First's vision to participants
- Are committed to gaining experience of professional development amongst colleagues to improve their own teaching practice, recognising the professional skills and experience of those that they work alongside
- Have experience of planning, delivering and evaluating training to trainee teachers
- Will demonstrate the Teach First Values of Collaboration, Commitment, Excellence, Leadership and Integrity and will support and challenge participants to demonstrate these values to work towards achieving the Teach First vision
- Can set high expectations of participants and support them on a path to achieve them

## Commitment

It is expected that ATs will:

- Attend and contribute to both days of the AT preparation weekend on 1<sup>st</sup> and 2<sup>nd</sup> of June 2019 in London
- Attend the Summer Institute in Leeds from Sunday 21 July - Wednesday 24 July 2019
- Submit first draft session plans to the Lead AT by the end of the preparation weekend; amend these plans as appropriate and re-submit by 24 June 2019
- Complete all other relevant pre-and post SI work, including compiling relevant session materials and submitting any printing requirements by 24 June 2019

## Remuneration

- ATs will receive £660 for completion of all commitments and responsibilities of the role.
- In addition: transport, accommodation and all meals are provided during the AT preparation weekend and SI.

## To apply

Please send in your Curriculum Vitae which should be no longer than two A4 pages and a cover letter stating why you are applying for the position of Associate Tutor to: [AT@teachfirst.org.uk](mailto:AT@teachfirst.org.uk)

*Please be aware this is a competitive selection process and we consistently get more applications than places.*

# TeachFirst

*We regret that 2018 participants are not eligible to apply for this role due to their status as a current participant on the programme.*

**Applications will close on Friday 17<sup>th</sup> May, but applications will be reviewed on a rolling bases and interviews scheduled on a first come first served bases.**

## **Shortlisting and Interviews**

Please be advised that because the shortlisting and interviews will take place from mid to the end of April, you may not receive feedback on your application for several weeks after submission. Please be patient, we will be in contact as soon as possible.

Interviews will take place through skype/ conference call and will last approximately 15 minutes. They will usually be from 3.30pm onwards to avoid school hours.